



Training and Technical Assistance Center

Connecticut
Transportation
Institute

Connecticut Training & Technical Assistance Center

Training and Events

Transitioning to Supervision

A CT Transportation Leadership Program *Elective* Workshop or
A CT Road Scholar Program *Elective* Workshop

Transitioning from a staff position to a supervisory role involves a major change in how you function as an employee. In this course, you'll examine the role of a supervisor and identify the skills, knowledge and attributes that are important for success on the job. You'll explore the importance of a leadership mindset, discuss leadership styles and sources of leadership influence. Participants practice building leadership communication skills that contribute to a healthy, productive workplace culture.

Who Should Attend

This course is designed for individuals who are interested in becoming supervisors, are newly promoted supervisors or those supervisors that wish to improve their leadership skills and be more effective communicators.

Crew leaders, frontline supervisors and anyone new to a position of authority are encouraged to attend.

Course Instructor

Celeste Barros is an educator, facilitator and coach whose work focuses on customized interactive learning programs designed to enhance and build management and leadership skills. Celeste has an active consultation business and also serves as the architect and lead instructor for the leadership and management development program for the staff at the University of Connecticut.



Dates & Locations

June 20, 2023
Guilford, CT

June 27, 2023
Watertown, CT

Session is 8:30am—3:00pm
(Registration begins at 8:00am)
Lunch will be provided.

Please note: All state and university COVID-19 precautions will be followed.

Learning Objectives

Upon completion of this class, participants will be able to:

- Understand the role and responsibilities of a supervisor.
- Develop a leadership mindset focused on helping others achieve results.
- Apply a framework for assigning work to clarify expectations and gain commitment.
- Provide feedback that motivates others and reinforces performance expectations.

Registration

- Please visit www.cti.uconn.edu/cti/T2_Workshop_Schedule.asp to register for this class online.
 - Please email any questions to Bethe Greene at bethany.greene@uconn.edu.
 - **Cost:** *(Includes lunch and course materials)*
 - \$100—State and Municipal participants
 - \$200—Private-sector participants
 - **Cancellation/Refund Policy:** The registration fee is refundable if notice of cancellation is received 48 hours prior to the start of the program. Registrants who are unable to attend and do not cancel in advance are subject to the registration fee. Substitutions may be made at any time. Please notify us of changes.
 - If you require an accommodation to participate in this workshop, please contact Bethe Greene at bethany.greene@uconn.edu.
 - If you have a dietary restriction, please notify us at the time of registration.
 - Video/Photographs may be taken for promotional and training purposes. Please notify us during registration if you do not wish to be photographed/filmed.
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